

WYOMING VALLEY WEST SCHOOL DISTRICT

Situational Category	Immediate Action	Investigation	Notification of Parents/Guardians	Disposition of Substance	Notification of Police	Discipline
The student is caught with drugs and/or alcohol for the first time.	Staff member will confiscate drug(s) and/or alcohol. Student is escorted to administrative offices.	The student, his/her locker, and other possessions will be searched.	Yes. An attempt will be made to provide an opportunity for the parent(s)/guardian(s) to be present when the police are involved.	Provided to law enforcement.	Required.	<ul style="list-style-type: none"> • Ten (10) days out-of-school suspension with a due process hearing. • Mandatory drug/alcohol counseling. • Mandatory forty-five (45) day expulsion at the Alternative Learning Center (ALC). (Return contingent on behavior and academic progress.)
The student is caught with drugs and/or alcohol a second time.	Staff member will confiscate drug(s) and/or alcohol. Student is escorted to administrative offices.	The student, his/her locker, and other possessions will be searched.	Yes. An attempt will be made to provide an opportunity for the parent(s)/guardian(s) to be present when the police are involved.	Provided to law enforcement.	Required.	<ul style="list-style-type: none"> • Ten (10) day out-of-school suspension with a due process hearing. • Mandatory one (1) year expulsion.

Situation: In possession of drugs or drug paraphernalia

1st time: Mandatory ten (10) day out-of-school suspension/due process hearing.
Mandatory drug/alcohol rehabilitation.
Mandatory forty-five (45) day expulsion at the Alternative Learning Center (ALC).

2nd time: Mandatory ten (10) day out-of-school suspension/due process hearing.
Expulsion of one (1) year.

Situation: Distribution

1st time: Mandatory expulsion for one (1) year.

- * The Superintendent of Schools may recommend discipline short of expulsion on a case-by-case basis. In the case of an exceptional student, all steps necessary to comply with the Federal Individuals with Disabilities Act are to be taken.
- * Students who seek assistance from the district, and who have not violated the district's drug and alcohol policy, will not face disciplinary action.
- * When students voluntarily request assistance for their own drug and/or alcohol use, they shall be fully informed of services available. Wyoming Valley Alcohol and Drug Services, Inc., 437 North Main Street, Wilkes-Barre, works cooperatively with the Wyoming Valley West School District to ensure access to assessment and treatment in a timely manner. Students will be encouraged to include their parent(s)/guardian(s) in any treatment experience.